



## BOARD OF DIRECTORS MEETING

# MINUTES

April 25, 2022

11:33 a.m. – 1:38 p.m.

*Virtual meeting via Zoom due to Pandemic*

- Attendees:** David Hennick, Chair      Toni Kovach      Samidha Singhal  
Jackie Bajus      Michelle Rodney      Arthur Smith  
Melissa Button      Gary Warner  
Rosaline Dean      Konstantine Ketsetzis  
Anthony Frisina      John Spatazzo
- Recorder:** Kristin Prince, Staff
- Regrets:** Father David Wilhelm      Nora Melara-Lopez      Claudette Mikelsons
- Staff:** Rocco Gizzarelli, Executive Director  
Donna Zan, Director of Child Welfare Services  
Scott MacPhee, Director of Finance  
Krystal Buxo, Service Director, Permanency  
Marlene Dei-Amoah, Service Director, Equity, Diversity, Inclusivity  
Trevor Allen, Service Director Protection  
Renu Manocha, Director of Human Resources  
Roger Ali, Director, Fund Development & Communications
- Guest(s):** Ujyara Farooq, Program Supervisor, Ministry of Children, Community and Social Services  
Kristin Roe, Diversity, Equity and Inclusion Lead, Ontario Association of Children's Aid Societies (OACAS)  
Justin Wimmer, former Youth in care and current member of the Youth Advisory Committee  
Rachael Pazan, former Youth in care and current member of the Youth Advisory Committee

Item	Description
1.0	<b>CALL TO ORDER</b> The Chair declared a quorum and called the meeting to order at 11:33 a.m.
1.1	<u>Reflection</u> Gary Warner provided the reflection to open the meeting.

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| 1.2         | <u>Land Acknowledgement</u><br>Gary Warner shared a video that speaks to the meaning and importance of the Land Acknowledgement.   |
| 1.3         | <u>Equity Placemat</u><br>The Chair spoke to the Equity Lens that the Board will use in its deliberations on agency business. The Chair asked the Board to keep in mind the Equity lens throughout the meeting.  |
| <b>2.0</b>  | <b>REVIEW AND APPROVAL OF THE AGENDA</b><br>The agenda was approved as presented.  |
| <b>3.0</b>  | <b>DECLARATION OF CONFLICT OF INTEREST</b><br>There were no conflicts of interest declared.  |
| <b>4.0</b>  | <b>REVIEW AND APPROVAL OF MINUTES</b>  |
| 4.1         | The Minutes of the March 28, 2022, Board of Director's meeting were approved as presented.   |
| <b>5.0</b>  | <b>PRESENTATIONS</b>   |
| 5.1         | <u>SOGIE Training (Sexual Orientation, Gender Identity and Expression) - Kristin Roe</u><br>Kristin Roe presented and reviewed the results of the SOGIE staff survey that was conducted in March 2021. The Board will continue the SOGIE discussion and consider SOGIE training for its members. The Board Chair requested the results of the SOGIE survey to be shared with the Board and for the SOGIE training curriculum to be shared with the governance committee. |
| 5.2         | <u>STEM Youth Mentoring Program - Justin Wimmer</u><br>Justin Wimmer shared his personal story about being a youth in care at the agency and shared the concept behind the Science Technology Engineering & Math (STEM) mentoring program he is currently working on.  |
| 5.3         | <u>InMotion Youth Program – Rachael Pazan</u><br>Rachael Pazan shared her personal story about being a youth in care at the agency and explained her plans for InMotion; a creative arts-based mentorship program.   |
| <b>6.0</b>  | <b>MINISTRY UPDATES</b>  |
| 6.1         | <u>Child Welfare Redesign Update – by Ujyara Farooq</u>  |

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|             | <p>The Program Supervisor, Ujyara Farooq advised the Board that the OACAS is looking to engage youth and families to bring their feedback to the Ministry. Consultations are also underway with several community partners.</p> <p>There is ongoing engagement with the Francophone community. April 28 a meeting is taking place that focuses on engaging Francophone, Indigenous, Racialized &amp; Black communities all while trying to amplify the voices of youth and families.</p> |

**7.0 CONSENT AGENDA**

- 7.1 Monthly Financial Attestation
- 7.2 QA&RM Ct. Apr. 5, 2022 Minutes
- 7.3 Nominations Ct. Apr. 6, 2022 Minutes
- 7.4 Audit & Finance Ct. Apr. 13, 2022 Minutes
- 7.5 Board to Board Report
- 7.6 Media Release: Child & Family Services of Grand Erie Inaugural Board of Director's Announcement
- 7.7 The Catholic Register – Rocco Gizzarelli's Retirement
- 7.8 Terri Southern Retirement Announcement
- 7.9 Audit Planning Letter, HGK
- 7.10 Board Composition and Skills Matrix Survey Results
- 7.11 Planning for the Next Term Survey Results Survey Results

On Motion by Jackie Bajus and seconded by Gary Warner, it was resolved THAT:  
**The Consent items are approved as presented.**  
CARRIED

**8.0 COMMITTEE REPORTS**

- 8.1 Quality Assurance & Risk Management Committee Report  
The QA & RM Report was presented by Rosaline Dean on behalf of Committee Chair, Konstantine Ketsetzis.
- 8.2 Nominations Committee Report  
The Nominations Committee Chair, Rosaline Dean presented the Nominations Committee Report.

On Motion by Rosaline Dean and seconded by Anthony Frisina, it was resolved THAT:  
**That the Executive Committee for the 2022-2023 term consist of the following Board Members: Toni Kovach (Chair), Gary Warner (Vice Chair), David Hennick (Past Chair), Melissa Button (Secretary) & Claudette Mikelsons (Treasurer).**  
CARRIED

<b>Item</b>	<b>Description</b>
8.3	<u>Audit &amp; Finance Committee Report</u> Audit & Finance Committee Chair, Arthur Smith presented the Audit and Finance Committee report.
<b>9.0</b>	<b>FINANCE</b>
9.1	<u>Statement of Operations</u> The Director of Finance presented the March Operating Statement and noted the agency is in a surplus.
<b>10.0</b>	<b>ACCOUNTABILITY ITEMS</b>
10.1	<u>Identity Based Dashboard</u> The Board reviewed the dashboard as part of its monthly accountability.
10.2	<u>2021-22 Risk Assessment Matrix Annual Report</u> The Executive Director reviewed the areas of risk in the report highlighting the cyber security, and human resources sections. The agency will use a DEI lens for recruitment and hiring to enhance the diversity of the organization.  Child Protection Information Network (CPIN) reporting tool has had some issues and the Ministry of Children, Community and Social Services is looking to harmonize reporting practices across the province.
10.3	<u>Q4 2021-22 Service Plan</u> The Board reviewed the Q4 updates to the 2021-2022 Service Plan.
<b>11.0</b>	<b>BOARD CHAIR REPORT</b> Search for Executive Director position is underway and posting has been circulated.
<b>12.0</b>	<b>REPORT OF THE EXECUTIVE DIRECTOR</b> On motion by Toni Kovach and seconded by Arthur Smith it was resolved THAT: <b>The Board receive the Executive Director's Report for April 2022.</b> CARRIED.
<b>13.0</b>	<b>IN CAMERA</b> On motion by Toni Kovach and seconded by Anthony Frisina it was resolved THAT: <b>The Board move In Camera.</b> CARRIED

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14.0	<b>ADJOURNMENT</b> The chair adjourned the meeting at 1:38 p.m.
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David Hennick, Board Chair



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Kristin Prince, Recording Secretary