



BOARD OF DIRECTORS MEETING

MINUTES

January 31, 2022

11:33 a.m. – 2:05 p.m.

Virtual meeting via Zoom due to Pandemic

Attendees: David Hennick, Chair Konstantine Ketsetzis Arthur Smith
Jackie Bajus Claudette Mikelsons Gary Warner
Melissa Button Michelle Rodney Father David Wilhelm
Rosaline Dean Samidha Singhal—arrived at 11:57 a.m.
Anthony Frisina—left Nora Melara-Lopez—left
meeting at 12:50 p.m. meeting at 1:30 p.m.

Recorder: Kristin Prince Staff

Regrets: Toni Kovach Ian Preyra John Spatazzo (LOA)

Staff: Rocco Gizzarelli, Executive Director
Donna Zan, Director of Child Welfare Services
Scott MacPhee, Director of Finance
Krystal Buxo, Service Director, Permanency
Marlene Dei-Amoah, Service Director, Equity, Diversity, Inclusivity
Renu Manocha, Director of Human Resources
Gail Gray, outgoing Executive Assistant

Guest: Ujyara Farooq, Incoming Program Supervisor, Ministry of Children, Community and Social Services (Ministry)
Elaine Pilgrim, Outgoing Program Supervisor, Ministry of Children, Community and Social Services (Ministry)

Item	Description
1.0	CALL TO ORDER The Chair declared a quorum and called the meeting to order at 11:33 a.m.
1.1	<u>Reflection</u> Rocco Gizzarelli read a reflection on behalf of Samidha Singhal to open the meeting.
1.2	<u>Land Acknowledgement</u> The Land Acknowledgement was read by Konstantine Ketsetzis.

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Item	Description
1.3	<u>Equity Placemat</u> The Chair spoke to the Equity Lens that the Board will use in its deliberations on agency business. The Chair asked the Board to keep in mind the Equity lens throughout the meeting.
2.0	REVIEW AND APPROVAL OF THE AGENDA The agenda was approved as amended. Amendment: Add 7.4 Quality Assurance and Risk Management Committee Report
3.0	DECLARATION OF CONFLICT OF INTEREST There were no conflicts of interest declared.
4.0	REVIEW AND APPROVAL OF MINUTES
4.1	The Minutes of the November 29, 2021 Board of Director meeting were approved as presented.
5.0	MINISTRY UPDATES
5.1	<u>Introduction of New Ministry Program Supervisor</u> The Board Chair introduced incoming Ministry Program Supervisor, Ujyara Farooq and wished Elaine Pilgrim, outgoing Program Supervisor well on her new position.
6.0	CONSENT AGENDA
6.1	Monthly Financial Attestation – Dec. 2021
6.2	Youth Advisory Ct. Dec. 7, 2021 Minutes
6.3	Nominations Ct. Jan. 11, 2022 Minutes
6.4	Nominations Ct. Terms of Reference
6.5	Quality Assurance/Risk Management Jan. 13, 2022 Minutes
6.6	Executive Ct. Terms of Reference
6.7	Governance Ct. Jan. 20, 2022 Minutes
6.8	2022.01.19 Media Release – new agency name & logo - Child and Family Services of Grand Erie
6.9	Google Alert – Vacancy at Top of Norfolk OPP
6.10	OVOV-Navigating-Child-welfare
6.11	Putting it into Practice - 2020 & 2021 CW Leadership Action Steps - Oct 2021

On motion by Konstantine Ketsetzis and seconded by Melissa Button it was resolved THAT:

The Consent items are approved as presented.

CARRIED

Item	Description
7.0	COMMITTEE REPORTS
7.1	<u>Youth Advisory Committee Report</u> The Committee Chair highlighted that P.R.I.D.E. (Parent Resource for Information, Development and Education) and S.A.F.E. (Structured Analysis Family Evaluation) training modules have now been incorporated into the Foster Care Provider training programs; and there will be a one-day training event planned in the spring for Foster Care Providers that will incorporate cultural support on Indigenous Truth and Reconciliation and LGBTQ2S+ youth in their care.
7.2	<u>Nominations Committee Report</u> <i>7.2.1 Board Succession Planning for 2022-23 Term Survey</i> The Board agreed to participate in the <i>Planning for the Next Term</i> survey that will assist in future succession planning for Board membership and committee selection. As an aside, the Committee Chair noted that upon following a review of the mentorship program, a governance refresher will be provided to the Board in February/March.
7.2.2	<i>Board Composition and Skills Matrix Survey</i> The Board agreed to participate in the <i>Board Composition and Skills Matrix</i> survey that will assist in future succession planning for Board membership; with ensuring the board reflects the community it serves with diverse representation.
7.3	<u>Governance Committee Report</u> <i>7.3.1 Board Work Plan Review</i> The Committee member reported the strategic priorities to address on the Board Workplan are on target for completion.
7.3.2	<u>Board Policies</u>
7.3.3	1.2.2 Director's Duty Policy
7.3.4	Annual Attestation for the Board Form On motion by Jackie Bajus and seconded by Gary Warner it was resolved THAT: The Board approves the 1.2.2 Director's Duty Policy as amended. CARRIED
7.3.5	3.1.1. Board Decision Making Policy On motion by Jackie Bajus and seconded by Father David Wilhelm it was resolved THAT: The Board approves the 3.1.1 Board Decision Making Policy as amended. CARRIED

Item	Description
7.3.6	1.2.3 Officers of the Corporation Policy On motion by Jackie Bajus and seconded by Arthur Smith it was resolved THAT: The Board approves the 1.2.3 Officers of the Corporation Policy as amended. CARRIED
7.4	<u>Quality Assurance and Risk Management Committee Report</u> The Committee Chair noted the Ministry further altered its Standard Quality Improvement Plan (SQIP) submission requirements with a date still to be advised. However, the Committee did review the SQIP that was prepared as of October 31, 2021, and were pleased to report that the agency, through the tremendous effort and participation by staff have achieved a milestone 99% compliance. Congratulations to all staff and the leadership team on this remarkable achievement.
8.0	FINANCE
8.1	<u>Statement of Operations</u> The Finance Director reviewed the agency's April 1 – December 31, 2021 statement of operations noting there were improvements in year-end projections from the original cost expectations reported previously to the Board.
8.2	<u>2021-22 Child Welfare Transfer Payment Supplementary Report: Q3 Report-Back Submission</u> The Finance Director reported the third-quarter report was submitted to the Ministry on January 20, 2022.
9.0	ACCOUNTABILITY ITEMS
9.1	<u>Identity Based Dashboard</u> The Board reviewed the dashboard as part of its monthly accountability. At the request of the Board the agency will perform a more comprehensive breakdown of racialized Latinos.
9.2	<u>Q3 2021-22 CCASH Service Plan</u> The Executive Director mentioned next year's fiscal strategy to support the service plan will be presented to the Board at a future meeting.
10.0	BOARD CHAIR REPORT

Item	Description
	The Board Chair reported from the Ontario Association of Children's Aid Societies (OACAS) latest Board President's meeting that the Ministry has placed the Ministry's Child Welfare Redesign plans on hold due to the continuing pandemic with the Omicron variant.

11.0 REPORT OF THE EXECUTIVE DIRECTOR

The Executive Director provided the following highlights from his report:

- OACAS issue note regarding the emerging issue regarding the number of youths placed in hotels/hostels which emanated from an article in the London Free Press this past month. The sector is currently obtaining data from all agencies. The larger concerns are homelessness, affordability of housing, COVID-19 and fear of trafficking of these youth.
- Approval has been received from the Ministry to move forward with French Language services prototype as an example of child welfare of redesign.
- Agency office space redesign review has been initiated as we move forward to reopening and adopting a hybrid work model.

On motion by Konstantine Ketsetzis and seconded by Nora Melara-Lopez it was resolved THAT:

The Board receive the Executive Director's Report for January 2021.

CARRIED

12.0 IN CAMERA

On motion by Gary Warner and seconded by Father Wilhelm it was resolved THAT:

The Board move In Camera.

CARRIED

13.0 ADJOURNMENT

The Chair adjourned the meeting at 2:05 p.m.



David Hennick, Board Chair



Kristin Prince, Recording Secretary