

## 65<sup>th</sup> ANNUAL GENERAL MEETING (AGM) Of the Catholic Children's Aid Society of Hamilton

### M I N U T E S

**Monday, June 24, 2019**

**5:09 – 5:37 p.m. Business Portion**

**5:30 p.m. Greetings and Bursary and Scholarship Presentation**

**The Waterfront Banquet & Conference Centre**

**555 Bay St. North, Hamilton ON L8L 1H1**

Attendees:	Mr. Larry Di Ianni (Chair)	Mr. Laurence Kavanagh	Dr. Ian Preyra
	Ms. Jacqueline Bajus	Ms. Antonietta Kovach	Mr. John Spatazzo
	Ms. Anna Maria Brownlow	Ms. Deborah Lancaster	Father David Wilhelm
	Ms. Rosaline Dean	Mr. John Lewis	

Recorder: Filomena D'Amico, Staff

Regrets: Dr. Cynthia Cupido                      Mr. David Hennick

Staff: Rocco Gizzarelli, Executive Director  
 Karen Perry, Director of Finance  
 Donna Zan, Director of Child Welfare Services  
 Plus: All Staff

Guests:

1. Bishop Douglas Crosby, OMI, DD | Diocese of Hamilton
2. Honourable Filomena Tassi, P.C. Minister of Seniors, Member of Parliament for Hamilton West-Ancaster-Dundas
3. Caroline Newton, , Ontario Association of Children's Aid Societies (OACAS)
4. Michael Nowlan, Program Supervisor, Ministry of Children, Community and Social Services
5. Bryan Shone, Executive Director, The Children's Aid Society of Hamilton

Item	Description
<b>1.0</b>	<b>WELCOME AND CALL TO ORDER</b> Board Chair, Larry Dilanni, called the 65 <sup>th</sup> Annual General Meeting of the Members of the Catholic Children's Aid Society of Hamilton to order at 5:09 p.m.

Item	Description
2.0	<b>OPENING PRAYER</b> His Excellency, Bishop Douglas Crosby read a prayer to open the meeting.
3.0	<b>PROOF OF NOTICE OF ANNUAL MEETING</b> The Board Chair confirmed that the Notice calling the meeting was sent to all members and others to whom Notice is required to be sent, in accordance with the by-laws.
4.0	<b>REPORT ON ATTENDANCE</b> The Board Chair confirmed that there are 11 Members in attendance and that there is quorum present.
5.0	<b>MEETING REGULARLY CONSTITUTED</b> The Board Chair confirmed that Notice of this meeting, having been duly given to all Directors in accordance with the by-laws of the Catholic Children's Aid Society, of the Directors being present the meeting is therefore duly constituted for the transaction of business.
6.0	<b>APPROVAL OF AGENDA</b>  <b>MOVED: Father David Wilhelm</b> <b>SECONDED: Anna Maria Brownlow</b> <b>RESOLVED</b> that the Agenda for the June 24, 2019 Annual Meeting of Members be approved. <b>CARRIED.</b>
7.0	<b>APPROVAL OF MINUTES OF 64<sup>th</sup> Annual General Meeting (AGM)</b> <b>MOVED: Laurence Kavanagh</b> <b>SECONDED: John Lewis</b>  <b>RESOLVED</b> that the Minutes of the June 18, 2018 Annual Meeting of Members be approved. <b>CARRIED.</b>
8.0	<b>CONFIRMATION OF PRIOR ACTS</b> <b>MOVED: Toni Kovach</b> <b>SECONDED: Rosaline Dean</b>  <b>RESOLVED</b> that all acts, contracts, resolutions, Bylaws, proceedings, appointments, elections and payments enacted, taken, passed, made and done by the Directors and Officers of the Catholic Children's Aid Society of Hamilton

Item	Description
	<p>since June 1, 2018, to the date hereof as the same are referred to in the minute books of the Catholic Children’s Aid Society of Hamilton or in its financial statements or are otherwise within the knowledge of the Members of the Catholic Children’s Aid Society of Hamilton, be and the same are hereby approved, ratified, sanctioned and confirmed.</p> <p><b>CARRIED.</b></p>
<b>9.0</b>	<p><b>REMARKS FROM THE BOARD CHAIR</b></p> <p>The Board Chair spoke of the many accomplishments in the past year, advancing high quality service delivery that is responsive to the needs of children, youth, and families while moving the mission of the agency forward. The Board is guided by the strategic plan that sets the agency’s direction providing services with a holistic and faith-based approach.</p> <p>Through the Governance Committee’s leadership, the Board has been responsive to the demands for increased accountability and transparency, and a consistent approach for governance monitoring of performance indicators, strategic plan objectives, and evolving good governance practices. He reported that the agency continues to provide strong financial stewardship, and despite the many budget constraints, continues to deliver excellent services while meeting its financial obligations.</p> <p>In summary, the Board Chair stated that despite the many challenges faced in Child Welfare, the Catholic Children’s Aid Society of Hamilton has always been a leader and innovator in the provision of child welfare services in the Hamilton community. He acknowledged the Board members, the senior leadership team, for their continued focus and commitment to fulfilling the mission, vision, and values in creating opportunities for children, youth and families to thrive and achieve their full potential.</p>
<b>10.0</b>	<p><b>REPORT OF THE EXECUTIVE DIRECTOR</b></p> <p>The Executive Director welcomed all guests and members of the CCASH Board of Directors and reported on the past activities of the agency this past fiscal year. It was noted that the agency continues to experience transformative change, challenges, opportunities, and excellent outcomes while supporting the children, youth and families.</p> <p>This year marked 65 years of service to the Catholic Community of Hamilton. It was celebrated with a special mass at the Cathedral with his Excellency Bishop Crosby as the celebrant. The agency also received an Apostolic Blessing from Pope Francis which is proudly displayed at the agency.</p>

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	<p>The Society continued to advance and modify services based on the voices of those it serves while adhering to the government's legislative requirements and directives.</p> <p>The Executive Director highlighted some of the key accomplishments, which included:</p> <p>Four Key Projects that emanated from the Strategic Plan;</p> <ol style="list-style-type: none"><li>1. Implementation and operationalization of the Child, Youth and Family Services Act, and preparations for Part X effective January 2020.</li><li>2. Implementation of the Signs of Safety with an Equity component.</li><li>3. Child Protection Information Network (CPIN) Sustainability.</li><li>4. Equality, Diversity, and Inclusion for everyone.</li></ol> <p>The agency continued to re-develop the Balanced Score Card (BSC) that now includes faith outcome metrics.</p> <p>In September 2018, The OACAS and the Executive Directors of Children Aid Societies co-hosted Learning Together to Bring Indigenous Children Home. The agency participated in the gathering that included Indigenous Elders, Leaders, and community members from across the province to review the work completed to honour the nine commitments made by the child welfare sector at the Apology and Acknowledgement Gathering in 2017.</p> <p>With the assistance of the Foster parents and Kin, the Society has focused on permanent homes for children and youth and keeping families together.</p> <p>Updated the agency's website, making it bilingual, increased social media usage that plays an integral role in sharing information, and building trust and transparency with the community.</p> <p>Work continued to operationalize our faith statement through training and ongoing dialogue regarding our Catholic faith and spiritual competency with all staff.</p> <p>Finally, the Executive Director acknowledged those who supported the agency this year, in particular, the Board of Directors, Bishop Crosby, supporters and donors, senior leadership and staff. He acknowledged the service of two staff who passed away this past year; Nemesia Fragata and Joseph Emeka. He thanked former interim Executive Assistant Gail Gray and the current Executive Assistant Filomena D'Amico for their administrative support.</p>

Item	Description
<b>11.0</b>	<b>REPORT OF THE TREASURER</b>
11.1	Presentation of Audited Financial Statements and Report of the Auditors for the Year Ended March 31, 2019
	<b>MOVED: Dr. Ian Preyra</b> <b>SECONDED: John Spatazzo</b>
	<b>Resolved</b> that the Financial Statements of the Catholic Children’s Aid Society of Hamilton for the year ended March 31, 2019 and the Auditor’s Report thereon be received and approved by the Members as reviewed and approved by the Board of Directors on May 27, 2019. <b>CARRIED.</b>
<b>12.0</b>	<b>APPOINTMENT OF AUDITORS</b>
	<b>MOVED: Dr. Ian Preyra</b> <b>SECONDED: Anna Maria Brownlow</b>
	<b>RESOLVED</b> that the contract with the auditing firm of HGK Partners LLP be appointed for the 2019-2020 fiscal year. <b>CARRIED.</b>
<b>13.0</b>	<b>RECEIPT OF SLATE OF NOMINEES</b>
13.1	Election of Candidates
	<b>MOVED: Deborah Lancaster</b> <b>SECONDED: Rosaline Dean</b>
	<b>RESOLVED</b> that Simone Bilato, Melissa Button, Konstantine Ketsetzis and Pascale Salloum be elected to the Board of Directors of the Catholic Children's Aid Society of Hamilton for the three-year term from July 2019 to June 2021. <b>CARRIED.</b>
13.2	Election of Directors
	Mr. Larry Di Ianni Incoming Board Chair
	Mr. David Hennick Incoming Vice Chair
	Mr. Laurence Kavanagh Incoming Secretary
	Dr. Ian Preyra Incoming Treasurer
	Ms. Jackie Bajus Member
	Ms. Simone Bilato Member
	Ms. Anna Maria Brownlow Member
	Ms. Melissa Button Member, Indigenous Representative
	Ms. Rosaline Dean Member

Item	Description
	Mr. Konstantine Ketsetzis Member
	Ms. Antonietta (Toni) Kovach Member
	Ms. Deborah Lancaster Member
	Ms. Pascale Salloum Member, French Speaking Representative
	Mr. John Spatazzo Member
	Father David Wilhelm Member, Diocesan Representative

**MOVED: Deborah Lancaster**  
**SECONDED: Laurence Kavanagh**

**RESOLVED** that the named persons for the slate of Board of Directors and Officers be hereby elected for the July 2019 - June 2020 term.  
**CARRIED**

**15.0 ACKNOWLEDGEMENT OF OUTGOING CCAS BOARD MEMBERS**

The Board Chair thanked the Board members for their service on the Board of Directors during the 2019-2020 term. Outgoing Board members John Lewis, Dr. Cynthia Cupido, and Joshua Dockstator were recognized for their dedication and contributions made on the CCASH Board.

**16.0 NEW BUSINESS**

There being no further business, the Board Chair asked for a motion to adjourn the meeting.

**MOVED: Deborah Lancaster**  
**SECONDED: Jackie Bajus**

**RESOLVED** that the Catholic Children's Aid Society of Hamilton's Annual General Meeting of Members be adjourned.  
**CARRIED**

**17.0 ADJOURNMENT OF AGM BUSINESS MEETING**

**MOVED: David Hennick**  
**SECONDED: Toni Kovach**

**RESOLVED** that the Catholic Children's Aid Society of Hamilton's Annual General Meeting of Members be adjourned at 5:37 p.m.  
**CARRIED**



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Larry Dilanni  
Board Chair



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Filomena D'Amico  
Recording Secretary

At the conclusion of the business portion of the Annual Meeting the following individuals brought greetings to the Society:

- Bishop Douglas Crosby, OMI, DD, Diocese of Hamilton, who generously presented a \$10,000 cheque raised from the Bishops Charity Dinner to the agency
- Honourable Filomena Tassi, Minister of Seniors
- Mary Ballantyne, Chief Executive Officer, Ontario Association of Children's Aid Societies
- Michael Nowlan, Program Supervisor, Ministry of Children, Community and Social Services
- Caroline Newton on behalf of Nicole Bonnie, C.E.O. Ontario Association of Children's Aid Societies
- Bryan Shone, Executive Director, The Children's Aid Society of Hamilton

Victoria Woghiren served as emcee for the presentations of the Youth Opportunity Bursaries which were awarded as follows:

The Lancaster Family Bursary:  
Herring-Stewart Holdings Bursary  
The Monsignor J. Francis Bursary  
Beatrice Kemp Bursary  
Peder Larsen Family Bursary  
Sheard/Sazio Bursary  
Bishop Anthony Tonnos Bursary  
Imran Kamal Bursary  
Lise Bazoian Bursary  
Friends of CCAS Bursary  
Bergmanis Preyra LLP Bursary  
Sisters of St. Joseph Bursary  
Heather Steigvillas Bursary  
Charity of Hope Bursary  
Charity of Hope Bursary  
Charity of Hope Bursary

Brianne Shouldice  
Samidha Singhal  
Olivia Dyer  
Kailee Dellio  
Benjamin Webster  
Soumya Singhal Rourtery  
Charles Carroll  
Julietta Ferrara  
Rachel Pazan  
Rodney Lewis  
Anthony Quintal  
Jackson Gates  
Jesse Drzewicki  
Ashley Keeping  
Paige Burke  
Serina Zampini

Dave DiGirolamo & Leslie Zago Bursary  
Joe Emeka Bursary  
Nemesia Fragata Bursary  
The Ralph and Rose Sazio Scholarship  
DiNardo Scholarship

Justin Wimmer  
Mary Mungai  
Kathy Elliot-Burnison  
Remiel Alicpala  
Chelsey Blair

The Executive Director, Rocco Gizzarelli thanked the sponsors and donors and all the Catholic Children's Aid Society friends and staff for their attendance, invited all to stay for refreshments, and declared the non-business portion of the annual general meeting closed at 6:38 p.m.