

BOARD OF DIRECTORS MEETING

M I N U T E S

June 14, 2021

11:32 a.m. – 1:12 p.m.

Virtual Meeting via Zoom due to COVID-19

Attendees: David Hennick, Chair Antonietta (Toni) Kovach Arthur Smith
 Jacqueline (Jackie) Bajus Deborah Lancaster John Spatazzo
 Rosaline Dean Claudette Mikelsons Gary Warner
 Konstantine Ketsetzis Samidha Singhal

Recorder: Gail Gray, Staff

Regrets: Melissa Button Father David Wilhelm
 Ian Preyra

Staff: Rocco Gizzarelli, Executive Director
 Scott MacPhee, Director of Finance
 Donna Zan, Director of Child Welfare Services

Item	Description
1.0	CALL TO ORDER The Chair declared a quorum and called the meeting to order at 11:32 a.m.
1.1	<u>Prayer</u> Konstantine Ketsetzis provided a reflection to open the meeting.
1.2	<u>Land Acknowledgement</u> Samidha Singhal read the Land Acknowledgement.
1.3	<u>Equity Placemat</u> The Chair reviewed the Equity Lens that the Board of Directors will use in guiding its decisions as a board.
1.4	<u>Review and Approval of Agenda</u> The agenda was approved as amended. Amendment: Add "Discussion on Briefing Note regarding Kamloops Indian Residential School Findings" after Item 8 and update the sequence of Item numbers.
2.0	DECLARATION OF CONFLICT OF INTEREST There were no conflicts of interest declared.

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| 3.0 | REVIEW AND APPROVAL OF MINUTES |
| 3.1 | <u>Approval of the May 31, 2021 Board of Director Meeting Minutes</u>
The Minutes of the May 31, 2021 Board of Director's meeting were approved as presented. |
| 4.0 | CONSENT AGENDA |
| 4.1 | CCASH Financial Attestation – ending May 31, 2021 |
| 4.2 | Audit & Finance Ct. Minutes – May 27, 2021 |
| 4.3 | Audit & Finance Ct. Minutes – June 4, 2021 |
| 4.4 | Cardinal Collins Statement regarding Residential Schools, and Residential Schools – Frequently Asked Questions |
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On motion by Konstantine Ketsetzis and seconded by Toni Kovach it was resolved THAT:
The Consent items are approved as presented.
CARRIED |
| 5.0 | COMMITTEE REPORTS |
| 5.1 | <u>Audit and Finance Committee Report</u>
The Audit and Finance Committee Chair reported that the Committee met with the Auditor, who presented them with an overview of the Agency's Financial records ending March 31, 2021. The Auditor attested that the results were consistent with the previous year's audit and found the supporting documentation was well organized. The Auditor confirmed that there were no weaknesses nor deficiencies with the Management's control. The Finance Director stated the Agency will monitor Boarding and Outside Paid Resource expenses that could result in significant burdens on the Agency's budget.

The Board commended the Director of Finance and the Accounting Team on their efforts to ensure a seamless audit. |
| 5.1.1 | <u>Draft F2021 Audited Finance Statements</u>
On motion by Arthur Smith and seconded by Deborah Lancaster it was resolved THAT:
The Board approves the Draft Audited Finance Statements for the fiscal period ending March 31, 2021.
CARRIED |

- | Item | Description | | | | | | | | | | |
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| 5.1.2 | <p><u>Auditor Services</u></p> <p>The Audit and Finance Committee Chair reported a Request for Proposal for Auditor Services will be performed as governed by the <i>Broader Sector Accountability Act</i>, and the Board’s By-laws and policies.</p> <p>On motion by Arthur Smith and seconded by Toni Kovach it was resolved THAT: The Board approves the Audit and Finance Committee of the Board of Directors undertakes a process to appoint Auditors for the Catholic Children’s Aid Society of Hamilton prior to October 31, 2021, for the fiscal years F2022 through F2026.</p> <p>CARRIED</p> | | | | | | | | | | |
| 5.2 | <p><u>Executive Committee Report</u></p> <p>The Executive Committee Chair noted directors for the Executive Officers were nominated at the April 26, 2021 Board meeting and are presented for approval.</p> | | | | | | | | | | |
| 5.2.1 | <p><u>Slate of Executive Officers</u></p> <p>On motion by David Hennick and seconded by Gary Warner it was resolved THAT: The Board approves the slate of members for the Executive Officer positions for the 2021-2022 term as presented; and further recommends the resolution of this Executive Officer List at the June 2021 Annual General Meeting:</p> <table border="0" style="margin-left: 40px;"><tr><td>Mr. David Hennick</td><td>Chair</td></tr><tr><td>Ms. Antonietta (Toni) Kovach</td><td>Vice Chair</td></tr><tr><td>Father David Wilhelm</td><td>Treasurer</td></tr><tr><td>Ms. Melissa Button</td><td>Secretary</td></tr><tr><td>Mr. Konstantine Ketsetzis</td><td>Executive Officer</td></tr></table> <p>CARRIED</p> | Mr. David Hennick | Chair | Ms. Antonietta (Toni) Kovach | Vice Chair | Father David Wilhelm | Treasurer | Ms. Melissa Button | Secretary | Mr. Konstantine Ketsetzis | Executive Officer |
| Mr. David Hennick | Chair | | | | | | | | | | |
| Ms. Antonietta (Toni) Kovach | Vice Chair | | | | | | | | | | |
| Father David Wilhelm | Treasurer | | | | | | | | | | |
| Ms. Melissa Button | Secretary | | | | | | | | | | |
| Mr. Konstantine Ketsetzis | Executive Officer | | | | | | | | | | |
| 6.0 | <p>FINANCE</p> | | | | | | | | | | |
| 6.1 | <p><u>Statement of Operations – ending April 30, 2021</u></p> <p>The Finance Director presented the Statement of Operations for April 2021. It was noted the Budget Submissions for Child Welfare, Non-child Welfare and the Balanced Budget will be brought before the Board at the October 2021 meeting.</p> | | | | | | | | | | |
| 7.0 | <p>CHAIRMAN’S REPORT</p> <p>The Board Chair reported on the following stemming from the May 2021 Ontario Association of Children Aid Societies (OACAS) Board Presidents meeting:</p> <ul style="list-style-type: none">• Post-pandemic Planning: Human Resource leaders are looking at the re-opening strategy, risk management, and what the future of the workplace will look like coming out of the pandemic. | | | | | | | | | | |

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| | <ul style="list-style-type: none"><li data-bbox="451 352 1490 501">• Acknowledged the administrative burden put forth on child welfare agencies by the Ministry of Children, Community and Social Services, and stated this is being elevated to the provincial level for systemic changes to existing models of the way service is provided. |

7.1 Outside Paid Resources re OACAS Letter to Ministry
The Board Chair acknowledged the work performed at the Board President's meetings which resulted in the letter sent by the Ontario Association of Children's Aid Societies advocating for the creation of a centralized system for child welfare agencies to reference when considering the use of an outside paid resource.

8.0 REPORT OF THE EXECUTIVE DIRECTOR

The Executive Director provided the following highlights from his report:

- Agency performed annual review of insurance claims and to-date claims have been settled through the insurance company.
- The Agency has continued to make strides in its collaborations with community partners with *Taste of Hamilton* providing the Agency with gift cards that are being distributed to its service recipients.
- Staff member Mr. Imran Kamal, Legal Counsel has made a great impact to collaborations with the Indigenous community and has been nominated as one of Canada's Top 25 Most Influential Lawyers, in the category of "Changemakers".

On motion by Jackie Bajus and seconded by Claudette Mikelsons it was resolved THAT:

The Board receive the Executive Director's Report for June 2021.

CARRIED

9.0 Briefing Note – Kamloops Residential School

The Executive Director stated the purpose of providing a briefing note to the Board is to provide background on the recent media coverage following the discovery of the remains of 215 children at the Kamloops Indian Residential School, the broader context for the Board and the implications for the Agency.

The Board spoke at length on ideas for strategic direction to ensure the Agency responds with concrete actionable items to the Indigenous community. The Board decided from the discussion to action the Governance Committee to propose an action plan for the Board's approval for the Agency to operationalize on needed changes to its service commitments to the Indigenous Community.

Item	Description
9.0	IN CAMERA On motion by Deborah Lancaster and seconded by Arthur Smith it was resolved THAT: The Board moves In Camera. CARRIED
10.0	ADJOURNMENT The Chair adjourned the meeting at 1:12 p.m.



David Hennick, Board Chair



Gail Gray, Recording Secretary