



BOARD OF DIRECTORS MEETING

MINUTES

April 26, 2021

5:04 p.m. – 6:37 p.m.

Virtual Meeting via Zoom due to COVID-19

Attendees: David Hennick, Chair Antonietta (Toni) Kovach Arthur Smith
Jacqueline (Jackie) Bajus Deborah Lancaster Gary Warner
Melissa Button Claudette Mikelsons Father David Wilhelm
Rosaline Dean Samidha Singhal *arrived 6:04 p.m.*
Konstantine Ketsetzis

Recorder: Gail Gray, Staff

Regrets: Ian Preyra John Spatazzo

Staff: Rocco Gizzarelli, Executive Director
Scott MacPhee, Director of Finance
Donna Zan, Director of Child Welfare Services
Krystal Buxo, Permanency Service Director

Guests: Marden Hewitt, Children's Resource Unit Supervisor, CCASH staff

Item	Description
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1.0 CALL TO ORDER

The Chair declared a quorum and called the meeting to order at 5:04 p.m.

1.1 Prayer

Rosaline Dean provided a reflection to open the meeting.

1.2 Land Acknowledgement

Arthur Smith read the Land Acknowledgement.

1.3 Equity Placement

The Chair reviewed the Equity Lens that the Board of Directors will use in guiding its decisions as a board.

1.4 Review and Approval of Agenda

The Agenda was approved as presented.

- | Item | Description |
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| 2.0 | DECLARATION OF CONFLICT OF INTEREST
There were no conflicts of interest declared. |
| 3.0 | REVIEW AND APPROVAL OF MINUTES |
| 3.1 | <u>Approval of the Mar. 29, 2021 Board of Director Meeting Minutes</u>
The Minutes of the March 29, 2021 Board of Directors meeting were approved as presented. |
| 4.0 | PRESENTATIONS |
| 4.1 | <u>Foster Parents Presentation</u>
The Agency provided a presentation on the <i>Foster Parents Satisfaction Survey Report</i> which is part of the Agency's Balanced Scorecard. |
| 5.0 | CONSENT AGENDA |
| 5.1 | Finance Attestation – March 2021 |
| 5.2 | Nominating Committee April 13, 2021 Minutes |
| 5.3 | Audit & Finance Committee April 21, 2021 Minutes |
| 5.4 | Children's Law Reform Act Amendments Chart |
| 5.6 | Donation Acknowledgement to Good Sheppard |
| 5.7 | Board to Board |
| 5.8 | 2021.03.31 OACAS Board President's Meeting Notes |
| 5.9 | OACAS Statement of Support for Bill C |
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On motion by Konstantine Ketsetzis and seconded by Father David Wilhelm it was resolved THAT:
The Consent items are approved as presented.
CARRIED |
| 6.0 | COMMITTEE REPORTS |
| 6.1 | <u>Nominating Committee Report</u> |
| 6.1.1 | <u>Recruitment and Board Nominations</u>
Three strong nominees, of which, will complete the board's compositions' skill base and diversity were put forward for recommendation. Since this will exceed policy on the maximum number of board members a temporary extension was proposed to allow for optimum succession planning for upcoming board rotations. On motion by Rosaline Dean and seconded by Deborah Lancaster it was resolved THAT:
The Board approves a one-year Board membership number extension from the maximum of 15 to 16 members for the 2021-2022 term to allow for optimum succession planning on upcoming board rotations.
CARRIED |

Item	Description
	<p>On motion by Rosaline Dean and seconded by Gary Warner it was resolved THAT: The Board approves the nominations of Ms. Nora Melara-Lopez, Ms. Michelle Rodney, and Mr. Anthony Frisina as members to the Board of Directors for the three-year term of September 2021 – June 2024. CARRIED</p>
6.1.2	<p><u>Slate of 2021-22 Committee Membership</u> Board directors were requested to inform the Chair and Executive Director of their interest in the Fundraising Committee; otherwise, the slate of committee membership will stand as presented.</p>
6.3	<p><u>Audit and Finance Committee Report</u> The <i>Engagement Letter</i> and the <i>Audit Planning Letter</i> have been submitted to the Agency as part of an annual requirement for the engagement of an auditor; to state the responsibilities of both the client and the auditor; and to outline how the audit plan will be executed.</p>
7.0	FINANCE
7.1	<p><u>Certificate of Insurance 2022 Renewal</u> It was noted that although there was significant increase in premiums albeit for the same coverage, there is limited insurance vendors who will carry out the necessary long-term insurance coverage that is a requirement of insuring a child welfare agency.</p>
8.0	ACCOUNTABILITY ITEMS
8.1	<p><u>CCASH Service Plan 2020-2021 – Q4 Report</u> The fourth quarter report is a conclusion of the initiatives for the F2020-21 year. The Agency has made good progress on all projects and continues to build upon the resources to support the work in Kinship Network, Rediscovering Our Catholic Identity, Indigenous Truth and Reconciliation and One Vision One Voice Implementation.</p> <p>The F2021-22 Business Plan, with its resulting Service Plan initiatives, will be presented to the Board in May and then posted to the public website.</p>
8.2	<p><u>Memo Risk Assessment Matrix-Semi-annual Report</u> The Executive Director reviewed the <i>Risk Assessment Matrix Semi-annual Report</i> as per board policy, and highlighted the following areas the Agency is monitoring:</p>

Item	Description
8.3	<p data-bbox="415 663 748 690"><u>Identity Based Dashboard</u></p> <p data-bbox="415 701 1490 848">The Board commended the evolving data work being done by the Society to assist in identifying the overrepresentation of Black and Indigenous peoples within the Agency's service recipients which, will assist the Board in providing strategic direction to the Agency.</p>
9.0	CHAIRMAN'S REPORT
9.1	<p data-bbox="415 936 1243 963"><u>Outside Paid Resources Correspondence and Ministry Response</u></p> <p data-bbox="415 974 1490 1310">The Chair spoke to the Board correspondence sent to the Ministry, and the Ministry's initial response, requesting more leadership in the coordination of information on Outside Paid Resources (OPR's) for child welfare agencies to rely on when considering placements. This was based on awareness of the recent CBC <i>The Fifth Estate</i> airing of the death of a youth in an Outside Paid Resource in Barrie, from a recent Ministry presentation to the Board on OPR's, and Agency input. The Chair, by raising this at the OACAS board table was able to effect OACAS's decision to advocate for this requirement to the Ministry on behalf of the child welfare sector.</p>
10.0	<p data-bbox="415 1360 919 1388">REPORT OF THE EXECUTIVE DIRECTOR</p> <p data-bbox="415 1398 1252 1425">The Executive Director expanded on some areas from his report:</p> <ul data-bbox="464 1436 1490 1787" style="list-style-type: none"><li data-bbox="464 1436 1490 1509">• The Child Welfare Leadership Meeting held on April 20, 2021 focused on equity related to 2SLBTQ+ service recipients and staff.<li data-bbox="464 1520 1490 1625">• The Indigenous community with regards to the Agency/Indigenous Collaboration requested a schedule of working accountabilities on how the Agency will operationalize differently in providing client service.<li data-bbox="464 1635 1490 1709">• The Agency continues to socialize staff on sensitivity of information to eliminate privacy breaches.<li data-bbox="464 1719 1490 1787">• COVID-19 update focused on the issue that front-line child welfare staff remain unvaccinated due to limitations on vaccine supply. <p data-bbox="415 1797 1490 1860">On motion by Melissa Button and seconded by Rosaline Dean it was resolved THAT: The Board receive the Executive Director's Report for April 2021.</p> <p data-bbox="415 1871 529 1896">CARRIED</p>

Item	Description
11.0	IN CAMERA On motion by Claudette Mikelsons and seconded by Jackie Bajus it was resolved THAT: <i>The Board move In Camera.</i> CARRIED
12.0	ADJOURNMENT The Chair adjourned the meeting at 6:37 p.m.



David Hennick, Board Chair



Gail Gray, Recording Secretary