



BOARD OF DIRECTORS MEETING

MINUTES

January 25, 2021

11:35 a.m. – 12:35 p.m.

Virtual Meeting via Zoom due to COVID-19

Attendees:	David Hennick (Chair) Jacqueline (Jackie) Bajus Melissa Button Rosaline Dean	Antonietta (Toni) Kovach Deborah Lancaster Claudette Mikelsons Ian Preyra	Samidha Singhal John Spatazzo Gary Warner Father David Wilhelm
Recorder:	Gail Gray, Staff		
Regrets:	Konstantine Ketsetzis	Arthur Smith	
Staff:	Rocco Gizzarelli, Executive Director Karen Perry, Director of Finance Marlene Dei-Amoah, Service Director, Diversity, Equity and Inclusivity Donna Zan, Director, Child Welfare Services		
Guests:	Elaine Pilgrim, Program Supervisor, Ministry of Children, Community and Social Services		

Item	Description
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| 1.0 | CALL TO ORDER
The Chair declared a quorum and called the meeting to order at 11:35 a.m. |
| 1.1 | <u>Land Acknowledgement</u>
Father David Wilhelm read the Land Acknowledgement. |
| 1.2 | <u>Prayer</u>
Jackie Bajus read a reflection to open the meeting. |
| 1.3 | <u>Equity Placement</u>
The Chair reviewed the Equity Lens that the Board of Directors will use in guiding its decisions as a board. |
| 1.4 | <u>Review and Approval of Agenda</u>
The Agenda was approved as presented. |

Item	Description
2.0	DECLARATION OF CONFLICT OF INTEREST There were no conflicts of interest declared.
3.0	REVIEW AND APPROVAL OF MINUTES
3.1	<u>Approval of the Nov. 23, 2020 Board of Directors Meeting Minutes</u> The Minutes of the November 23, 2020 Board of Directors meeting were approved as presented.
4.0	CONSENT AGENDA
4.1	Nominations Committee Jan. 14, 2021 Minutes
4.2	Nominations Committee Terms of Reference
4.3	2020.10.10 MCCSS West Region Memo – CW Financial Reviews
4.4	2020.11.27 MCCSS West Region Memo – Policy Directive Supporting Consistency of Care
4.5	2020.12.04 MCCSS West Region Memo to Societies – New ICRP Complaints Form
4.6	2020.11.30 CASHN Brant FACS Joint Media Release
4.7	MCCSS West Region Memo One Time Funding to Societies
4.9	Our Equity Journey Next Steps
4.10	Board to Board Report
	On motion by Father David Wilhelm and seconded by Deborah Lancaster it was resolved THAT: The Consent items are approved as presented. CARRIED
5.0	COMMITTEE REPORTS
5.1	<u>Governance Committee Report</u>
5.1.1	<u>4.1.2 Stakeholders Policy</u> On motion by Jackie Bajus and seconded by Melissa Button it was resolved THAT: The Board approves the 4.1.2 Stakeholders Relations Policy, as amended. CARRIED
5.1.2	<u>Equity Statement - Update</u> The Governance Committee Chair reported on the following: <ul style="list-style-type: none">• The Committee expects to present final drafts of the Equity Statement and Communications Plan at the February Board meeting.• The draft Acknowledgement (formerly referred to as the “Apology”) will be sent to the Board with reflective questions in advance of the February board meeting, in preparedness for a fulsome discussion.• Final documents and plan are expected to be brought forward to the board for approval at the March board meeting.

Item	Description
5.2	<u>Nominating Committee Report</u>
5.2.1	<u>1.1.2 Director Skills Inventory Policy and Appendix B Board Composition Matrix</u> On motion by Rosaline Dean and seconded by Ian Preyra it was resolved THAT: The Board approves the 1.1.2 Director Skills Inventory Policy and Appendix B- Board Composition Matrix, as amended. CARRIED
5.2.2	<u>1.1.3 Board Recruitment, Election and Succession Policy</u> On motion by Rosaline Dean and seconded by Deborah Lancaster it was resolved THAT: The Board approves the 1.1.3 Board Recruitment, Election and Succession Policy, as amended. CARRIED
5.2.3	<u>Board Review and Succession Planning for 2021-22 Term</u> The Nominations Committee recommends the recruitment of one new board member for the 2021-22 term. Board members were requested to approach candidates on an individual basis, considering the need to ensure the board is diverse and is representative of the community we serve. A <u>survey</u> will be issued for Board participation to assist with planning for the next term regarding confirming commitment for the next term, committee selection, leadership positions, and meeting times.
6.0	FINANCE
6.1	<u>Statement of Operations</u> The Finance Director reviewed the agency's May 1 – December 31, 2020 statement of operations.
6.2	<u>Attestation</u> The Finance Director read the Attestation for December 2020.
7.0	ACCOUNTABILITY ITEMS
7.1	<u>Memo re Factual Certificate – BPS Accountability</u> The Agency was proactive in sending the annual Factual Certificate to the Ministry; notwithstanding receiving official direction from the Ministry yet. This ensures compliance to the Broader Public Sector Accountability requirement that lies under Board responsibility.

Item	Description
8.0	CHAIRMAN'S REPORT The Chair provided highlights from the OACAS Board President's webinar he attended on November 26, 2020. The Executive Director and staff were congratulated on the Ministry awarding the Agency the French Language Services Partial Designation.
9.0	REPORT OF THE EXECUTIVE DIRECTOR On motion by John Spatazzo and seconded by Rosaline Dean it was resolved THAT: The Board receive the Executive Director's Report for January 2021. CARRIED
9.1	<u>CCASH Service Plan 2020-2021 – Q3 Report</u> The Executive Director reviewed the third quarter Catholic Children's Aid Society of Hamilton's Service Plan report with the Board.
9.2	<u>Children in Extended Society Care Review Briefing Note</u> The joint review of foster care licensing and children in extended care review is scheduled to begin in February 2021 for the Agency.
10.0	BOARD RETREAT – DEBRIEF AND REFLECTION The Chair acknowledged some of the courageous conversations and ongoing actions being held by the many levels of the child welfare system to address anti-racism and systemic racism within the system. The Chair highlighted the work being done by the Board on development of the Equity Statement, and the Acknowledgement, and noted the continuing evolution on Diversity, Equity and Inclusivity, and the Equity Audit being performed by the Agency.
11.0	ADJOURNMENT The Chair adjourned the meeting at 12:35 p.m.



David Hennick, Board Chair



Gail Gray, Recording Secretary

Gail Gray

From: David J. Hennick <DHennick@hamiltonpolice.on.ca>
Sent: Tuesday, February 23, 2021 1:32 PM
To: Gail Gray
Cc: Rocco Gizzarelli
Subject: Fwd: CCASH: (i) Request to use eSignature re Board/Ct. Minutes & (ii) Polling for Next Chair/ED Mtg
Attachments: Attach0.html; 2021.02.04 Executive Committee Minutes APPROVED.docx; 2021.01.25 Board of Directors Minutes APPROVED.docx

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Gail

Approved.

Meeting: Thurs. Feb. 25 11-2 pm

Can you please send me invite

Thanks
Dave

David Hennick
Superintendent - Division 10
Hamilton Police Service
155 King William Street, Hamilton, ON L8N4C1
Office: (905) 546.4945 **Cell:** (905) 979.0830
dhennick@hamiltonpolice.on.ca



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----- Original Message -----

Tuesday, February 23, 2021 13:15:34
From: Gail Gray <gail.gray@hamiltonccas.on.ca>
Subject: CCASH: (i) Request to use eSignature re Board/Ct. Minutes & (ii) Polling for Next Chair/ED Mtg View in Browser
To: David J. Hennick
Attachments: 2021.02.04 Executive Committee Minutes APPROVED.docx Uploaded File 316K
2021.01.25 Board of Directors Minutes APPROVED.docx Uploaded File 323K

Hi David:

RE: CCASH: (i) Request to use eSignature re Jan. Board Minutes & (ii) Polling for Next Chair/ED Mtg

Attached are the approved January Board minutes – asking permission to use your eSignature

Attached are the approved February Executive Committee minutes – asking permission to use your eSignature

March Chair/ED Meeting – what 1 hour timeframe do you prefer from the dates notes below:

Tues. Feb. 23 9-12 pm

Wed. Feb. 24 11-2 pm

Thurs. Feb. 25 11-2 pm

Regards, Gail

Gail Gray

Executive Assistant / Assistant exécutif

Catholic Children's Aid Society of Hamilton/

Société d'aide à l'enfance catholique de Hamilton

735 King St. East, Hamilton ON L8M 1A1

Direct Line/Téléphone: 905-525-2012 ext. 3323

Email/Courriel: gail.gray@hamiltonccas.on.ca

Safe and Thriving Children and Youth. Empowered Families. Stronger Communities. / Des Enfants et des Jeunes en Sécurité et Épanouis. Des Familles Responsabilisées et Bien Outillées.
De Fortes Communautés.



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